



ANNUAL PERFORMANCE REPORTING REQUIREMENTS

Aim

- 1.1 The aim of this paper is to raise/increase awareness amongst IJB members of the statutory requirement for each Health and Social Care Partnership to produce and publish an Annual Performance Report.

Background

- 2.1 Each Health and Social Care Partnership must produce and publish an Annual Performance Report. Scottish Government Guidance (Guidance for Health and Social Care Integration Partnership Performance Reports, March 2016) notes that the purpose of the performance report is “to provide an overview of performance in planning and carrying out the integrated functions and is produced for the benefit of Partnerships and their communities”.
- 2.2 The presentation accompanying this paper summarises the required elements of content as prescribed in The Public Bodies (Joint Working) (Scotland) Act 2014 and associated regulations.

Summary

- 3.1 The presentation has been given to the Strategic Planning Group (May 2016), members of the Health and Social Care Management Team (November 2016), the Localities Planning Group (6th December 2016), distributed to the Executive Management Team, and is scheduled to be given to the Transformation and Redesign Steering Group (14th December 2016), to raise awareness of this statutory requirement.
- 3.2 The timescales for sourcing and bringing together all the required content for the first Annual Performance Report for Scottish Borders Health and Social Care Partnership, which must be published by the end of July 2017 are tight and it is important that all Key Managers and Support Services will need to contribute to the content for the report.
- 3.3 The outline plan for preparation and sign off of the report has been fitted around the current schedule for IJB, EMT and other governance group meetings in 2017 and there is little slippage against key milestones

Recommendation

The Health & Social Care Integration Joint Board is asked to **note** the requirement to produce and publish an Annual Performance Report.

Policy/Strategy Implications	Compliance with the Public Bodies (Joint Working) Act 2014 and The Public Bodies (Joint Working) (Content of Performance Reports) (Scotland) Regulations 2014.
Consultation	Scottish Borders HSCP Interim Chief Officer; and Director of Strategy for Integration.
Risk Assessment	Significant risk to publication by statutory deadline. Managers and Support Staff will need to provide key data and narrative to meet the deadline.
Compliance with requirements on Equality and Diversity	Compliant.
Resource/Staffing Implications	Resource needs to be identified and brought together to deliver this.

Approved by

Name	Designation	Name	Designation
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Author(s)

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